



# South Carolina Legal Services

Balancing the Scales of Justice

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[www.scclegal.org](http://www.scclegal.org) | [www.lawhelp.org/sc](http://www.lawhelp.org/sc) | [www.probono.net/sc](http://www.probono.net/sc)

## Position Announcement

### Position Information

<b>Position Title</b>	<b>Staff Attorney</b>
<b>Location</b>	<b>Greenville Office</b>
<b>Job Type</b>	<b>Regular – Full-time</b>
<b>Job Summary</b>	<p>Provide a wide range of civil legal representation, advocacy and outreach to low-income individuals. Civil litigation will primarily be in the areas of consumer, housing, education, elder law, and public benefits though the attorney may work in other priority areas of law depending on client needs. Litigation experience plus experience with a broad range of other advocacy tools and community education presentations, is strongly preferred.</p> <p>Participation in outreach activities is required. The position may also require some evening and/or weekend work as well as statewide travel.</p> <p><i>A more detailed job description is available upon request.</i></p>
<b>Minimum Qualifications</b>	<ul style="list-style-type: none"> <li>▪ Member of the SC Bar</li> <li>▪ Knowledge of the Rules of Civil Procedures, Rules of Evidence, Rules of the Family Court, and Rules of Appellate Procedure</li> <li>▪ Strong oral, written and presentation communication skills; bilingual skills a plus, but not required</li> <li>▪ Bilingual skills a plus</li> <li>▪ Excellent computer skills, including Windows and Microsoft Office 2013</li> <li>▪ Desire to work with diverse people and communities</li> <li>▪ Commitment to public interest/poverty law</li> <li>▪ Valid driver’s license and good driving record</li> </ul>
<b>Job Open Date</b>	Immediately
<b>Job Close Date</b>	Until Filled

Applicants interested in applying for this position may submit a Resume, 2 writing samples and three references with cover letter to:  
 South Carolina Legal Services, Attn: Human Resources – Staff Attorney – Greenville  
 PO Box 1445, Columbia, SC 29202 or by fax to 803-799-9420.  
 EOE M/F/D/V

